

S P R I N G 2 0 1 1

the

WHSD Safety Committee

Our Goal is Zero Accidents! Our Goal is Zero Injuries

As our school year comes to a close we have many safety issues that may surface. Let's keep everyone safe by following the Employee Safety Responsibility List.



List of Employee Safety Responsibilities

1. Listen to all material being covered during safety meetings and ask questions when necessary. If you need more details about how something works or have a question about a certain safety problem it is important to speak up. If you don't voice your concerns you will never get the answers you need.
2. If you notice a safety hazard it is your job to report it to a supervisor. Leaving it without telling someone something is wrong could result in injuries.
3. Follow all OSHA regulations and guidelines. This will help to reduce the number of accidents and injuries.
4. Report all accidents to your supervisor. Explain to them exactly how the incident occurred as well as when and where.
5. If you are not sure how to perform the required task correctly ask for help. There is no reason not to ask for help or advice when you are unsure of how to do a job the safe way.
6. Keep your work area clean and free of clutter. This will help prevent slips, trips and falls.

Remember that safety is everybody's responsibility. Sharing the safety duties will make it easier to keep the workplace free of accidents and injuries

Have a safe and wonderful summer!

Important Information

Contact Info:

safety.committee@waynehighlands.org

In Case of Work Related Injuries:

Please report all injuries, no matter how small, to your school nurse, principal or supervisor in a timely manner.

Mission Statement

To ensure that all staff who come to work are able to leave and go home in the same condition that they arrive.

Committee Members:

John Burkcavage, Karen Carlson, Jill Dulay, Jeff Firmstone, Susan Roberts, Maralyn Nalesnik, Carol Noble, Gail Reisch, Bob Rogers, Sara Cox, Judie Stanton, William Troop